



PROFILE

AROBIC RECRUITMENT CONSULTANT

Govt.Approved Recruiting Agency Licence No. RL-1461





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AROBIK RECRUITMENT CONSULTANT, was founded by **MR. MOBARAK HOSEN**. ArobiK is principally engaged in skill worker Developed.

ArobiK occupies Head Office Around 4500sq. ft in Dhaka Banglades. The well trained workforce of 30 staffs, lead by the Managing Director Mr. Mobarak Hosen and his dynamic management team has position AROBIK RECRUITMEN CONSULTANT as one of the growing high skill Recruitment office in Dhaka Bangladesh. Currently, we are send skill worker flowing tis country.

- MALAYSIA
- KINGDOM OF SAUDI ARABIA (KSA)
- OMAN
- QATAR
- KUWAIT
- BAHRAIN
- UNITED OF AROB AMIRATES (UAE)
- IRAQ
- MALDIVE
- CAMBODIA

- LIBYA
- LEBANON
- JORDAN
- JAPAN
- CHINA
- UZBEKISTAN
- BRUNEI
- MAURITIUS
- SINGAPORE

AROBIK great on skill worker training and send to flowing this country. AROBIK also continuously investing substantial resources in its on going research and development program to seek, improve and develop quality skill worker.



EXECUTIVE SUMMARY

Arobie Recruitment Consultant is situated in the capital Dhaka of Bangladesh. It is located far 08 kilometer from airport. This firm following labour law of government exports manpower as per demand to foreign clear companies. This company is self-reputed progressive skill worker develop. This firm conduct international standard business standing on rules of country and direct to improvement of our honourable customer, supplier and related all.



GET TO KNOW US

Arobic Recruitment Consultant is established in 2017. By exporting manpower we are firmly promised to introduce our firm in and Bangladesh as respectful country. Arobic Recruitment Consultant is a separate and extra ordinary firm then other who has rules and regulations.

- Satisfaction of customer
- Professional Sanctity
- Extra value and service

We feel brave and please to introduce the same in our professional work except technical training we trined in up in discipline, honour, ideal life including international culture. We shall welcome, to take service of our firm, Arobic Recruitment Consultant wish good ness for all.

Visit our Office:

AROBIK RECRUITMENT CONSULTANT

Govt.Approved Recruiting Agency Licence No. RL-1461

House#10, Fulu Tower (7th Floor) BirUttamZiaur Rahman Road, Banani, Dhaka-1213, Bangladesh.



MESSAGE FROM MANAGING DIRECTOR

Arobie Recruitment Consultant is a reputed name for Bangladesh. Our works made this firm in the name of of model popular in our self-country and abroad. We see any hard challenge easily for strategic cause. We have built up a hard working and group of office and employees of this firm. I hope for reputation of this firm. I am ready to face any hard problem mixing with all components to reach last extent of praise. I am proud and pleasure by became a owner of this firm, well wished from me there is greeting of fresh fragrant fragrant flower. well wishing for all.



MD. MOBARAK HOSEN



MESSAGE FROM GENERAL MANAGER

By targeting far filed Arobie Recruitment Consultant see in Zoom and discuss it's positive sides. Accordingly we consider inner and outer of our professional work. Our planning is to properly and overcome satisfactory or our customer. IN the necessity of customer we stand for help by engaging hard struggle. In such level our firm is running, Where our customer will get findings improvement and successful way. Through main basis of this firm is intelligent, planning and research for progress we embrace any advise and take it as valuable component. For creating new to achieve praise of customer in service Arobie Recruitment Consultant being sacrificed this is our hope.

A handwritten signature in black ink, appearing to read 'Faisal', with a long horizontal stroke extending to the right.

MD. FOYSAL AHMED



MORALS OF AROBIK RECRUITMENT CONSULTANT

Work is the best prayer.
Do for other, they will do for you, that's the true business idea.
Every great man of business has got some idealism where a touch of the idealist in him.
After clouds comes fair weather.
Education and work are similar each other.
Success is made by many failures.
A real artist paints by his brain not with his hand.
He is the most unhappy man who tear changes.
We can escape from the level of society but not from the level of intelligence.
Work of genius are the first thing in the world.
Success is journey, not a destination.
An artist never really finishes his work, he merely abandons it.
The foolish and the dead alone never change their opinion.
A man can reach to the top of the carrier by industry.
A meritorious and active worker get more and more enjoyment when he makes something special & also his own bright future.
Love country, but love humanity better than country.

MISSION



OUR MISSION

Purpose of our professional work. In change of time to prize some modern and alternative then international standard. Our purpose by more analysis by keeping priority QHSE in the light of powerful shape in this labour market in the world by keeping bright the name of motherland Bangladesh through including the name of Arobie Recruitment Consultant for establishing activities to plan for going last extent of Arobie Requirement Consultant. We love country, then more love humanity.

The background of the slide is a light purple gradient with several symbolic elements: a target with a red bullseye and a black arrow hitting the center in the top left; a wooden ladder on the far left; a large, light blue compass rose in the center; and the word 'VISION' in large, light blue, sans-serif capital letters, with a large light blue arrow pointing towards it from the bottom left. The word 'VISION' is partially obscured by the compass rose.

OUR VISION

Whereas Arobie Recruitment Consultant conduct it's firm carefully with suitable staff, so it is promised to search in modern means for full self filling purpose. Our purpose, become better solver for our professional work and by overcome demand of customer for satisfaction engaged ourselves as endless guide. Our purpose to strong value, health, security, environment, QHSE management system to keeping one step ahead then local and international standard. In the case of employees send in abroad siding satisfaction of customer we are dieally careful to success of workers. To better our professional work and for safe emigration we embrace and creativity and change. By proving this service to keep self bright and prized in the line of wished and hoped Arobie Recruitment Consultant is settled.

RECRUITMENT CONSULTANT STRUCTURE



AROBIK RECRUITMENT CONSULTANT STRUCTURE

Organizational structure of Arobic Recruitment Consultant is consist with six large division, these are;

- Finance and account
- Technical
- Administration and HR
- Business development
- Supplementary service

Each division is conducted by high qualified, honest, working, reliable staffs, whom have been appointed by verification from high stage officers to driver, tea-boy are always alert to maintain goodwill group wise, without idleness.



COMMITTED TO THE ENVIRONMENTAL SUSTAINABILITY

For any type of better creation on the basis of class environment making is essential, Such as

- For best work best environment
- Developed environment for creative, thinking power
- Proper environment for express knowledge
- At least environment for making self as idealist by these Arobic Recruitment Consultant believe

Before employees sending we teach QHSE For this labour and our honorable customer both will be successful.
Only is not that by following QHSE system with out national life structure state structure will be developed
(regarding QHSE explanation is given later)

THE RECRUITMENT PROCESS





OUR WAY

By overcoming our boundary for sure high value of our professional work, in implemented and established system by together some important definition we have made arranged ways.

- For value we embrace change always and enjoy pleasure of creation.
- Select proper men for proper work.
- To show respect is same to our ornament.
- Characteristic quality is our dress, which bring necessary speed to our work.
- Rapid and best work performance is our invaluable prize.
- In networking system by going out of our boundary we embrace with any type of advise, discussion and heartly relation development.
- We provide salam to accountability system with clearness and we feel easy for this.

HUMAN RESOURCES DEVELOPMENT



Arobie Recruitment Consultant handshake with any individual/firm of any religion, tribe of any country, who emphasizes to humanity, see labour with respect Arobie Recruitment Consultant increase hand with such quality holder. The individual/firm seem manpower as asset and tear humanity for neglected people, the individual/institute we respect, such individual/firm and we both can decorate new world Over all man is truth.

ENVIRONMENT

Importance of environment is unbounded, it is reared idea of Arobie Recruitment Consultant (description at 17 page) in any case by keeping environment developed to cover in inability and to introduce to all, Arobie Recruitment Consultant provide to all workers carefully Among the idea one of others;

- To make quarrel and to non-encourage other to this
- To obey rule of sense
- To act for increase beauty, not leave garbage any place
- To obey current rule of state
- To patience and to add certain idea in thinking power
- To leave all type of bad works
- To respect others ect

These small theory will change audience and follower surely and in national life it's effect will fall. Such as timely eating, sound sleep, nutritious food habit. wash hand, take bath, cut nail, pass neat and clean etc. In one talk bring discipline in life style.



OUR TRAINING CENTRE

Training centre of Arobie Recruitment Consultant is conducted by the recommendation of merit teacher planned. To provide technical training to worker and for facility testing/experiment necessary instrument and arranged room is available. For any kinds of technical training we make special program, which is formed with international idea. Along with technical training or testing we train about make good relation between owner and employee for performing best standard work. Our this setting system one side customer get formed worker for proper work and on the other hand each trained worker get self dependence.



RESPECT TO WORK

Every moment of man life field of education, from this technical education is best
So Arobie Recruitment Consultant is sincere to making international standard worker providing priority to Technical Education
Arobie Recruitment Consultant encourage and honour to heights and lower post of technical education.
Aim purpose and success of technical education

- Rapid progress in business of our honorable customer
- Self satisfaction for making best worker
- Supplementary role for self identification and country's bright identification in working place.
- Workers will become as asset for self and country in self position
- For making a self dependant nation education is an another component



FOR MANPOWER IN OUR COUNTRY WHICH IS AVAILABLE

Bangladesh is a country of manpower. From our country huge quantity of skill and unskilled professional manpower is available for Foreign Service. About this matter some information data is given.

Skill worker and technician, this manpower to send abroad or for self country. It act as main power for making skill technical in our country in government and non-government state there are more then 80 Nos. Polytechnic institute in our country. There are made middle and high level technician. In BIMT in a year in various trade there are made 1800 high qualified technician. Tele communication engineer, basic engineer, electrician, air condition, fridge mechanic radio TV mechanic, diesel/petrol mechanic, dentor, painter, auto electrician, fabricator, marine mechanic, plumber, pipe fitter, mason, plaster, all type of welder, still fixture, garment industry etc professional trained worker is suitable for service in abroad.

In the case of human resource development by mono technique institute some number agriculture assistance industry leather processing textile are available in our country. Moreover in IIT there are arrangement of technical education upto graduate post diploma and master degree by various type of training program.

Among them diploma & B.Sc. engineer, medical science, electric, electronic, computer science, power system, energy, production instrument engineer degree holder after fulfilling demand of our country are working in various country of the world and more manpower is ready for foreign service.

Moreover medical graduate surgeon, general physician, high quality physician, dental specialist physician for ready for Foreign Service.

High degree holder, skill, semi-skill working man in agriculture and rearing animal are available for foreign service.

Hotel management/tourism, food making and huge number of cleaning worker in various country of work there is goodwill of Bangladesh.

For driving vehicle in our country in the management of government and non-government international standard training for heavy driver, light driver, forklift and crane driver etc.

BANGLADESH AT A SIGHT

Location of Bangladesh in South and South-East Asia geographically. Area of Bangladesh is 1,47,570 Sq km. It's on the North, East and West India on the South Bay of Bengal.

88.3% of Bangladesh is Islam, rest 11.7% are Hindu, Buddhist and Christian and others religions. From the rule of Pakistan in 1971 by blood decaying fight Free Bangladesh has been created. (in the picture Shahidminar of language establishment movement and statue for freedom fighter). This country is called a river country. Except padma, Brammaputra, Jamuna big rivers there is fine networking facility with whole country. On North-East of country there are some hill rest party is covered by green. In South-East corner of country from last border of Teknaf on 9 KM south there is a lake Surrounded Water. The name of this coral island is Sent Marting island. There some more island on South of the Country. Bangladesh is a population density country Population is more then 140.34 million, in each Sq.km live 935 person. 80% live in village.

It's mother tongue is Bangla. It is national and official language of Bangladesh. The name of currency of Bangladesh is Taka. At present One US\$ is 84 Taka.



There are note of Taka 2,5,10,50,100,500 & 1000. Coins are 25 & 50 paisa, 1 Taka 5 Taka
There are three main seasons in Bangladesh such as winter, summer and rainy.
From November to February is winter, this time temperate is from 10 to 27 Celsius.
From March to June is Summer; this time temperate is from 20 to 36 Celsius.
From July to October is rainy; this time temperate is from 20 to 30 Celsius. In this time rain is heavy.
By election taking majority of MP here government is formed. There is separate office for president and prime minister of Government of the Peoples Republic of Bangladesh and for MP national assembly building. This national assembly building is a symbol of architecture.

For spreading education in Bangladesh there is moreover 70 Nos. university, 5 Nos. engineering and technical university, 5 Nos. agriculture university 27 Nos. medical college, 1 medical university and 37 Nos. agriculture colleges.

Name of capital of Bangladesh is Dhaka, this mega city was established in 1600 century in the rule of Moghal. Among them big cities are: Chittagong, Khulna, Rajshahi, Jessore, Sylhet, Barisal, Cox's bazar etc. Among them in chittagong and Mongla in khulna is big sea port. There are 3 international airport in Dhaka, Chittagong and Sylhet. There is large forest named Sundarban on the south of the country. It has been enlisted among the seven wonder of world. In this forest there is famous Royel Bengal Tiger, deer and more rare species animal. On the south of country there is long sea beach Cox's Bazar. Old town Mohastangar, foyez lake, coral island sent martin and hilly forest Rangamati are popular travel spot. Others district town is famous for monsoon fruit and handicrafts. World long 11th bridge jamuna, Novo theatre are situated in Bangladesh. Seasonal harvests are produced in various types of vegetable, mango, litchi, orange, coconut, watermelon etc. Main export goods of Bangladesh are: garments, jute and jutex goods, leather and leather goods, frozen fish, handicraft, tea, fruit, vegetable etc. Main industry are textile, garments, tea, sugar, news paper, cement, rod, fertilizer, oil-refinery, steel, leather, ship building, electric wire and electronics accessories.



IN ABROAD OUR REPRESENTATIVE

We give power by lawful process as sister organization of Arobie Recruitment Consultant to recruitment agency of related state of immigration trained person and direct customer.

In outer world our appointed representative is conducted on organizational structure of Arobie Recruitment Consultant.

For demand of customer Arobie Recruitment Consultant maintain networking process in the discussion table of representative and customer.



ALL CATEGORIES OF PERSONNEL EXPORTED FOR EMPLOYMENT ARE BROADLY CLASSIFIED INTO FOUR GROUP WHICH ARE AS

(i) SKILLED (ii) SEMI-SKILLED (iii) UN-SKILLED (iv) PROFESSIONAL

These Group Comprise Personnel Of The Following Professions

- | | | |
|---|---|--|
| 1. Pharmacists. | 15. All categories of hotel staff. | 36. Steel fixture. |
| 2. Teachers from university to secondary level for all subject. | 16. Office boy/ messenger. | 37. Electrician (auto, industrial & wearing) |
| 3. Bankers, chartered account, cost accountants and management accountants. | 17. Tailors/ textile worker. | 38. Building painter. |
| 4. All categories of telecommunications engineers & technicians. | 18. Gardeners. | 39. Auto denters. |
| 5. All categories of engineers & technicians for construction project. | 19. Cleaning worker (male/female). | 40. Auto painters. |
| 6. All categories of professional, skilled sorters for agriculture, horticulture & technicians for construction projects. | 20. Security guard. | 41. Driver (heavy & light). |
| 7. Computer operators, computer engineers & programmers. | 21. General worker. | 42. Crane operators. |
| 8. Draftsman. | 22. Car washer. | 43. Riggers. |
| 9. All categories of garments worker. | 23. Motor coil rewinders. | 44. Bulldozer operators. |
| 10. All categories of engineers & technician for const project. | 24. Air conditioning mechanic. | 45. Mechanical fitters. |
| 11. Male & female graduate & diploma nurse. | 25. All kinds of fabricator. | 46. Cable joiner. |
| 12. Health technician. | 26. Engineering supervisor. | 47. Lathe machine operator. |
| 13. Paramedics. | 27. Foreman 28 Charge hands. | 48. Welder (3g, 4g, 6g & gas) |
| 14. Architects. | 28. Scaffolders. | 49. A/C technician. |
| | 29. Duct worker/insulator. | 50. Structural fabricator. |
| | 30. Diesel mechanic. | 51. Roller operator. |
| | 31. Petrol mechanic. | 52. Auto cad. |
| | 32. Labour. | 53. Civil engineer. |
| | 33. Carpenter (shuttering & finishing). | 54. Material engineer. |
| | 34. Mason (plaster, tiles, stone & block) | 55. Gas cutter. |
| | 35. Plumber/Pipe fitter. | 56. All kind of assistant. |
| | | 57. Shepards. |



OUR TEAM





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